

MEETING SUMMARY

Date of Meeting: July 29, 2009
Subject: 7th Steering Committee (SC) meeting
Project Name: Contra Costa County Hazard Mitigation Plan –Update
In Attendance: **Steering Committee:** Shari Deutsch, Rich Lierly, Greg Gilbert, Steven Spedowski, Greg Harman, Jim Parrott, Jim Bonato, Susan Roseberry, Curtis Lindskog
Planning Partners: Linda Weeks
Planning Team: Rob Flaner, Ed Whitford
Summary Prepared by: Rob Flaner- August 5, 2009
Project No.: 135-23736-08-090
Quorum- Yes or No Yes

Item	Action
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Welcome and Introductions

- Vice-Chairman Lindskog opened the meeting with brief group introduction.
- Round table introductions by all in attendance.
- Agenda was reviewed and approved.
- Minutes from last meeting were reviewed and approved.

Risk Assessment Update

Ed Whitford provided new HAZUS results (Flood and Critical facilities) provided and overview of the updates that were made to the first-run data that was provided at the last meeting. Key points of this discussion were as follows:

- The Critical Facilities analysis has been completed for the Earthquake Hazards. Over 1500 facilities that fit the definition of “critical facilities has been inventoried and migrated into HAZUS. The principal source of this data was the Critical Infrastructure Resource data provided by the County. The Critical Facilities analysis focuses on “functionality” of the facility after and event. This is the key component of estimating losses to critical facilities, functional downtime. Or, how long will you be without the facility following an event? Each SC member was provided with a CD of this data. They were asked to review this data and determine the following:
 - Are there any facilities or infrastructure not on the list that should be. If so, please provide the facility and its location to the planning team. Location should be lat/long if available.
 - Is there anything in the analysis that does not make sense? Fore example, the model appears to be calculating a high degree of damage for hospitals in the area. Does this seam reasonable? Is there anything in the analysis that jumps out at you?

Steering Committee to review critical facilities data and provide comment to the planning team prior to the next SC meeting. Comments can be provided by e-mail.

Item	Action
<ul style="list-style-type: none"> Rich asked if the critical facility data included flood control facilities. Dams were included, but not other flood control facilities such as levees, detention basins or pump stations. If this information can be provided, it could be included in the analysis. The population data has been updated, semantically. However, it has not been updated in the analysis. The reason being that HAZUS will not simply allow you to update population numbers. In HAZUS, population is a key component of the demographic data supported by US Census data. To update population figures, we would also have to update the demographic components as well. Unfortunately the updated demographic data was not available. There was concern over the displaced households and short term shelter needs results expressed at the last meetings. The SC was provided the definition out of HAZUS for “displaced households” and “short term Shelter” needs. Demographics are key components of these definitions. The planning team did confirm that these results were probably skewed because of errors lining up census tract boundaries with city limit boundaries. These errors could be associated with a lack of familiarity with the area. A Census tract boundary map was provided to the SC to illustrate the problem. It was determined that this alignment problem could be corrected by coordinating with someone familiar with the area. Rich Lierly volunteers to help out with this correction. The first-run flood data was provided to the SC. This data was broken down by structure and content components, in 3 categories; population exposure, property exposure and economic impact. The SC was asked to review this information and provide comment prior to the next SC meeting. Rob noted that the source of the flood data was FEMA’s new D-FIRM data, which we know has errors. The planning team will work with Rich Lierly to correct these errors. It was asked if this HAZUS data could be provided to the Cities. Rob stated that it could and will, but should not be released publicly until all data has been validated. 	<p>Rich to provide list of flood control facilities to the planning team.</p> <p>Rich Lierly to work with Ed Whitford on aligning census tract boundaries with city Limit boundaries.</p>

Goal Setting

A goal setting exercise was provided to the SC. Rob provided an overview of the purposes for goals, and how goals support the mission statement, and will be supported by objectives, and finally actions. The goals need to be broad in order to cover all facets needed for risk reduction strategies. The purpose of the exercise is to aid the SC in the selection of goals for the plan. The exercise contains a catalog of 41 goal statements taken for other mitigation plans across the country. The SC is to review these statements and each member should identify 5 statements from the catalog they feel meet the needs of the county and this plan. These selections should be provided to Rob via e-mail no later than August 12th. Rob will tally the responses and provide a narrowed down list to the SC for their confirmation at the next meeting.

SC members to complete goal setting exercise and provide to Rob by August 12, 2009.

Public Outreach- Public meetings

The first phase of public meetings is scheduled and will be held at the following dates and times:

- Wednesday, July 29th, from 6:00 to 9:00- Central Contra Costa**

SC members and all planning partners should attempt to have a representative attend at least 1 of the 4 scheduled public meetings.

Item	Action
Sanitary District- 5019 Imhoff Place, Martinez, CA 94553- Multi Purpose room	
<ul style="list-style-type: none"> Thursday, July 30th, from 6:00 to 9:00- The City of Pinole, Council Chamber/Community Center, 880 Tennent Ave., Pinole, CA 94564 Tuesday, August 11th, from 6:00 to 9:00- The City of San Ramon Community Center- 12501 Alcosta Blvd., San Ramon, CA 94598 Thursday, August 13th, from 6:00 to 9:00-The City of Antioch Police Department- Community Room, 3000 "L" Street, Antioch, CA 94509 	

The format of these meetings will be an open house format with the purpose of allowing the public to interact with the data, Steering Committee and planning partners. Rob will provide a 45 minute overview at the beginning of each session. All SC members are expected to support these meetings as well as the planning partners. They do not have to attend all, but should attempt to attend at least 1 of the sessions. We have received some publicity of these events from the CC Times, all be it was less than what was desired. A copy of the article was provided to the SC. It is hoped to get some follow-up information on these meetings prior to the 2nd week's meetings. We will really need to get the word out on these meetings to solicit a response. Most of the City planning partners have advertised these meetings on their websites.

Public Outreach-Questionnaire

Early results of the web-deployed questionnaire were provided to the SC for their review. As of 7/28/2009, 215 questionnaires had been completed on-line. Susan Roseberry as well as Shari Deutsch had stated that they had received some completed hard copy questionnaires as well. Over 6000 hard copy brochures have been created, and the majority has been disseminated by various means. There was some discussion on a game plan to disseminate the balance of the questionnaire. Rob stated that no more questionnaires will be printed due to budget constraints. The web-version will remain active indefinitely. For the purposes on moving forward in the planning process, the public involvement phase will conclude on August 31st.

The Meeting was adjourned by Vice-Chairman Lindskog at 3:10 PM

The next meeting date is on:

Wednesday, August 26, 2009
1:00 to 3:00PM
Contra Costa County Department of Public Works
Conference Room A
255 Glacier Dr.
Martinez, CA 94553
Meeting location will be confirmed via e-mail